FOR MORE INFORMATION OR AN APPLICATION

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Secretary of State Police

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CAREER OPPORTUNITIES
Capitol Police

Jesse White
Illinois Secretary of State

Secretary of State Capitol Police Mission Statement

The primary mission of the Secretary of State Capitol Police is to provide complete law enforcement services to protect the assets of the State of Illinois under the jurisdiction of the Office of the Secretary of State; ensure public safety; identify and mitigate threats and analyze risk; detect and deter criminal activity; prevent loss of personal property; and assist all persons within its jurisdiction in a professional and courteous manner.

Capitol Police Investigator Trainee Qualifications

Education and Experience

- Knowledge, skill and ability equivalent to the completion of high school and 30 semester hours of college credit, preferably with course work in law enforcement, criminal justice, law, government or another related field.
- Equivalent training or related experience as a private or public buildings and grounds security officer, correctional officer or in the military police may be substituted for college credit on a year-for-year basis.

Requirements

- Valid Illinois driver's license.
- No criminal background.
- Physical condition sufficient to pass and maintain a comprehensive physical examination.
- Communications skills needed for organizing and preparing comprehensive written and oral reports.
- Interpersonal skills needed to deal with the public and representatives of other agencies.
- Successful completion of the Illinois Law Enforcement Training and Standards Board Basic Training Program.

Beginning Salary

- $25,932

Capitol Police Investigator Qualifications

Education and Experience

- Knowledge, skill and ability equivalent to the completion of high school and 30 semester hours of college credit, preferably with course work in law enforcement, criminal justice, law, government or another related field, and one of the following:
  - Completion of the Secretary of State Police Officer Trainee program.
  - Completion of the Illinois Law Enforcement Training and Standards Board Basic Training Program.
  - Waiver from the Law Enforcement Training and Standards Board for Basic Training.
- Equivalent training or related experience as a private or public buildings and grounds security officer, correctional officer or in the military police may be substituted for college credit on a year-for-year basis.

Requirements

- Valid Illinois driver's license.
- No criminal background.
- Working knowledge of procedures for maintaining security of buildings and grounds.
- Basic knowledge of functions and interrelationships of law enforcement jurisdictions.
- Periodic qualification with appropriate firearms as defined by department policy.
- Knowledge, communications and interpersonal skills needed to enforce laws, rules and regulations; prepare reports; recognize and report safety hazards; respond effectively in emergencies; testify in court or at an administrative hearing; and deal with the public and representatives of other agencies.
- Physical condition sufficient to pass and maintain a comprehensive physical examination and drug screening.

Beginning Salary

- $30,528